

BY-LAWS OF
UTAH TECHNOLOGY COORDINATOR COUNCIL (TCC)

Article I. NAME

The name of the Organization is the Utah Technology Coordinator Council hereinafter referred to as TCC. The organization is an affiliate chapter of CoSN.

Article II. PURPOSE

The TCC will assist Utah school districts in understanding how to plan for the use and successful implementation of technology in Utah Local Education Agencies (LEAs) and advocate for district technology needs to improve student learning.

ARTICLE III. MEMBERSHIP

The members of the TCC include technology representatives from LEAs, USBE, Regional Education Service Agencies (RESAs), and UETN. More than one individual per entity may become a member of TCC.

Voting Members. Each TCC member will have a single vote on any issues presented to the organization.

ARTICLE IV. GOVERNANCE

A. Board of Directors

Board of Directors. The business and affairs of the organization shall be managed by its board of directors that may exercise all powers of the organization.

Number and Election of Directors. The board of directors shall consist of eight voting members representing each of the regions of Utah, as follows: CUES, NUES, SESC, SEDC, Wasatch North, Wasatch Central, Wasatch South, and Charter Schools. One director shall be elected by a majority of the voting members of each respective region. The original directors shall serve staggered terms of one, two, or three years determined by random draw. At the Annual General Spring Meeting, new directors for vacant positions shall be elected by the voting membership of their respective regions present to serve for a term of three years or until their successors are elected and shall qualify. A director may serve two consecutive terms. The board of directors has the discretion to appoint additional ex officio seats, which will be non-voting representatives of the board.

Resignations. Any member of the board may resign at any time by notifying one of the officers of the board.

Regular Board Meetings. Regular meetings of the board of directors may be held with notice at the times and format determined by the board of directors.

Special Meetings. Special meetings of the board of directors may be called by the co-chairpersons. Written notice of every special meeting, specifying the time and place of the meeting and the purpose of the meeting or the business to be transacted, shall be given to each director by the co-chairpersons at least 72 hours before the meeting.

Open Meetings. All meetings of the board of directors shall be open to observers unless previously declared closed by the co-chairpersons.

Compensation. For their service on the Board of Directors or other Committees or Task Forces of the Chapter, members shall not receive compensation, except that reasonable expenses for attendance at meetings or for assignments undertaken on behalf of the Chapter may be reimbursed as circumstances permit and pursuant to policies of the Board of Directors.

Participation in Meetings. Any or all TCC members may participate in a meeting of the board of directors or of a committee of the board or in a membership meeting by means of conference telephone or similar communications equipment, by means of which all persons participating in the meeting can hear each other. TCC members are responsible for making arrangements for special equipment at least 72 hours prior to the meetings.

Vacancies. Vacancies occurring on the board of directors or advisory committee shall be filled by a replacement elected for the remainder of the term by the voting TCC members of the respective region.

Quorum. A majority of the members of the board of directors then in office shall constitute a quorum.

Removal from Office. A member of the board may be removed by a 2/3 majority vote of the voting members of the represented region present at a General Meeting of which due notice has been given.

B. Officers

Officers. The officers of the organization shall be two co-chairpersons and such other officers as the board of directors from time to time deem advisable. All officers must be members of the board of directors.

Co-chairpersons. It is recommended that one co-chairperson be selected from the urban regions and the other from the rural regions. They will be the chief executive officers of the organization. They shall preside at all meetings of the board of directors.

General Powers. The co-chairpersons shall have general supervision of the business of the organization and shall be responsible for having all orders and resolutions of the board of directors carried into effect. As authorized by the board of directors, they shall perform on behalf of the organization such duties and acts as are prescribed by the board of directors.

Term of Office. The Officers will be nominated and elected by the Board of Directors present at the Annual Spring General Meeting. All officers shall hold office for two years or until their successors are elected and qualified. The terms of the officers shall be staggered to insure at least one experienced officer each year. An officer may serve two consecutive terms.

Removal from Office. An officer may be removed by (a) 2/3 majority vote of the Board of Directors. Within thirty (30) days of an officer's resignation or change, the Board shall have the discretion to appoint an interim officer to fill the seat.

ARTICLE V. GENERAL

A. Regions

Wasatch North includes Cache, Logan, Box Elder, Weber, Ogden, USDB, and Davis districts, along with charter schools in this region.

Wasatch Central includes Salt Lake City, Tooele, Murray, and Granite districts, along with charter schools in this region.

Wasatch South includes Jordan, Alpine, Provo, and Nebo districts, along with charter schools in this region.

CUES includes Tintic, Juab, North Sanpete, South Sanpete, Wayne, Sevier, and Piute districts; the CUES regional service center; and charter schools in this region.

NUES includes Rich, Morgan, North Summit, South Summit, Park City, Wasatch, Duchesne, Uintah, and Daggett districts; the NUES regional service center; and charter schools in this region.

SESC includes Carbon, Emery, Grand, and San Juan districts; the SESC regional service center; and charter schools in this region.

SEDC includes Millard, Beaver, Garfield, Iron, Washington, and Kane districts; the SEDC regional service center; and charter schools in this region.

Charter School includes any public charter school.

B. Fiscal Year

The organization's fiscal year shall be July 1 through June 30.

ARTICLE VI. AMENDMENT AND REPEAL OF BY-LAWS

Amendment or Repeal. These by-laws may be amended or repealed, in whole or in part, by a 2/3 vote of the voting members present at any regular or special meeting to the extent permitted by the applicable provisions of law. Proposed by-laws will be posted with at least 15 days notice before any General Meeting.

Recording Amendments and Repeals. The text of each amendment to or repeal of these by-laws shall be attached to the by-laws with a notation of the date such amendment or repeal was adopted by the members.

ARTICLE VII. MEETINGS, NOTICES, QUORUM

General Meetings. Two General Meetings of the TCC shall be held of which notice shall be given to all members in September and February.

Reports. Each General Meeting shall receive the Reports of the Officers, Board of Directors, and Standing Committees together with such other reports and business as the Board of Directors may decide.

Special Meetings. A Special General Meeting of the TCC may be called by the Board of Directors with notice to all members specifying the nature of the business to be discussed at least one week prior to the meeting date.

Rules of Procedure. In the event of a question of order or procedure which arises and is not covered in these bylaws, the latest revised edition of *Robert's Rules of Order* shall prevail.

ARTICLE VIII. COMMITTEES

Committees. The Board of Directors shall from time-to-time appoint standing or special committees. Committee size shall be determined by the Board of Directors. All recommendations of such committees shall be subject to the approval of the board of directors. Suggested committees include membership, professional learning, COSN Certifications and/or other committees as determined by the board.

Committee Leadership. The Committee Chairpersons shall be appointed by majority vote of the Board of Directors present and shall serve a term length as determined by the Board. The Committee Chairperson may recruit committee members from the general membership and has the discretion to invite other individuals. In the event of the resignation of a committee chairperson, the board shall appoint a new committee chairperson.

Committee Meetings. All Committees shall keep regular minutes of their proceedings and report to the Board of Directors as well as the general membership. Committee business may be conducted by mail, email, phone conferences, or other means at the discretion of the Committee chairperson.